



**TROY CITY COUNCIL
COMMITTEE MEETING
COUNCIL CHAMBERS, CITY HALL
100 S. Market Street, Troy, Ohio**

Updated 10-14-2024

MONDAY, OCTOBER 14, 2024, 6:00 PM

Finance Committee

(Severt [Chm.], Schilling, Westfall)

1. Provide a recommendation to Council regarding adjusting the fee schedule, with changes to be effective January 1, 2025.
2. Provide a recommendation to Council regarding an agreement between the City and Miami County Public Health for the District to provide health services to Troy residents, with the City paying \$412,192.87 for such services during 2025.

Community & Economic Development Committee

(Schilling [Chm.], Pierce, Snee)

1. Provide a recommendation to Council regarding the recommendation of the Troy Planning Commission that the Zoning Code be amended to establish a prohibition regarding Adult Use Cannabis Operators; consider extending the current moratorium by an additional 90 days.
2. Provide a recommendation to Council regarding the acceptance of four parcels from the Miami County Board of Revisions, and transfer said parcels to the Community Improvement Corporation of the City of Troy, Ohio so that the CIC can proceed to sell the properties for redevelopment: 366 Miami Street, 1015 Meadow Lane, 402 Lake Street, 177 Finsbury Lane.

Recreation & Parks Committee

(Westfall [Chm.], Marshall, Whidden)

1. Provide a recommendation to Council regarding authorizing Brumbaugh Construction Inc to commence the design portion of the Park Maintenance Building Project at a cost not to exceed \$525,000. Consideration of emergency legislation is requested so design can commence without delay for construction to commence early next year.

Streets & Sidewalks Committee

(Phillips [Chm.], Schilling, Westfall)

1. Provide a recommendation to Council regarding Council authorizing the Director of Public Service and Safety to enter into a Phase 2 professional services agreement with LJB, Inc. of Miamisburg, Ohio for the design of the Downtown Safety and Streetscape Renovation Project, not to exceed \$617,370.

~~10-11-2024~~ 10-14-2024

Cc: Council
Mayor
Mr. Titterington, Mr. Kerber
Mr. Frigge, Departments, Media

Other Committees/Items may be added.

FINANCE COMMITTEE



MEMORANDUM

TO: Mr. William G. Rozell, President of Council
FROM: Patrick E. J. Titterington, Director of Public Service and Safety
DATE: October 10, 2024

SUBJECT: PROPOSED ADJUSTMENTS OF FEES RELATED TO VARIOUS SERVICES OF THE CITY OF TROY

RECOMMENDATION:

That Council approves adjustments to the Fee Schedule related to Cemetery, Fire, and Park Department fees.

BACKGROUND:

Various fees charged by the City are set forth in a Fee Schedule. As appropriate, staff reviews the Fee Schedule for possible adjustments to be recommended to Council. In reviewing the fees, the goal is to cover the associated costs and be as competitive as practical with similar fees established by neighboring communities. After reviewing the current fees and fees charged by several neighboring entities, it is recommended that, at this time, adjustments to Cemetery, Fire, and Park fees be considered.

Cemetery

The most recent changes for Cemetery fees were established in R-7-2019 and R-44-2021. No fees have been adjusted since 2021. In the last few years, due to rising business costs (e.g., staffing, equipment, perpetual maintenance), the Cemetery Foreman and the Assistant Public Service and Safety Director have examined the fees and recommended not only some adjustments but also retitling or removing some fees and establishing new fees related to conveyance and chapel use. The proposed changes are shown in the attachment.

Fire

The most recent rates of Emergency Ambulance Services were established in R-18-2023. Those adjustments were for the Basic Life Support, mileage, and Treatment no Transport fees. In September of 2024, the Fire Department staff worked with the billing company for emergency ambulance services to analyze current rates, and based on the findings, the Fire Chief recommends increasing rates as marked on the attached document. The rates are automatically adjusted each year on the first day of January to follow the Ambulance Inflation Factor (AIF).

Park

At the August 19, 2024, meeting, the Board of Park Commissioners approved the Donation/Sponsorship Recognition Application, establishing fees for sponsorships and donations. The Superintendent of Parks recommends incorporating these fees into the City-wide Fee Schedule.

The proposed changes are highlighted in red in the attached document.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council consideration of establishing and modifying fees in accordance with the attached schedule to be effective January 1, 2025.

encl.

cc: S. Canan, Cemetery Foreman
J. Drake, Superintendent of Parks
M. Simmons, Fire Chief
C. Colley, Assistant Director of Public Service and Safety

FEES RELATED TO VARIOUS SERVICES OF THE CITY OF TROY, OHIO

BUSINESS REGULATION FEES

CATV Franchise (5% of the semi-annual gross subscriber revenues or 5% of the gross annual receipts, whichever amount is greater and allowed)	5%/year	Effective 4/1/2008	Section 711.06
Video Service Provider	Not to exceed 5% of gross revenue/quarter	Effective 11/19/2007	Section 712.02
Sexually-oriented Business Initial License	\$250.00	Effective 2/6/2006	Section 747.05
Sexually-oriented Business License Renewal	\$125.00/year	Effective 2/6/2006	Section 747.05
Sexually-oriented Business Employee Initial License	\$100.00	Effective 2/6/2006	Section 747.05
Sexually-oriented Business Employee Renewal License	\$50.00/year	Effective 2/6/2006	Section 747.05
Taxicab Driver's License	\$5.00/year	Effective 7/6/1988	Section 737.04
Taxicab License	\$25.00/year	Effective 7/6/1988	Section 737.10

CEMETERY FEES

Effective 1/1/2025		Effective 1/1/2022	Section 935.07
Purchase of Interment Rights			
Standard Grave		\$700.00	\$800.00
Section 14 - sold by the sq. ft. (2 grave - 12.5 X 10 ft. minimum - 125 sq. ft.)			\$22.00 per sq. ft.
Infant grave in designated Infant Area			\$100.00
Mausoleum crypt - Lower 3 Levels - Opening/Closing, and engraving of the crypt cover panel are NOT included			\$1,700.00
Mausoleum crypt - Upper 2 Levels - Opening/Closing, and engraving of the crypt cover panel are NOT included. *Additional charges related to the rental and operation of a lift apply			\$1,700.00 *
Crypt Rental Fee - Opening/Closing, and engraving of the crypt cover panel are NOT included			\$25.00 per week
Chapel Columbarium (Includes Opening/Closing, weekdays until 3:00 P.M.)		Single	Double
Small bronze front - includes nameplate(s)		\$600.00	\$750.00
Small glass front - includes nameplate(s) if needed		\$800.00	\$950.00
Large glass front - includes nameplate(s) if needed		\$900.00	\$1,050.00
Ceremonials (Section 10) includes bronze nameplate and Opening/Closing, weekdays until 3:00 P.M.		\$660.00	\$1,100.00 \$1,500.00
Section 13 Columbarium - includes engraving and Opening/Closing weekdays until 3:00 P.M.		\$650.00	\$1,050.00 \$1,500.00
Optional stem vase - each			\$300.00

No more singles

No more singles

Opening & Closing, Funeral, and Related Fees

	FUNERAL ARRIVAL TIME AT THE CEMETERY FOR INTERMENT			
	Weekdays		Saturdays	
	7:00 a.m. - 3:00 p.m.	after 3:00 p.m.	7:00 a.m. - 11:30 a.m.	11:30 a.m. - 3:00 p.m.
Adult (70" or greater plus vault)	\$660.00 \$800.00	\$860.00 \$1,000.00	\$1,160.00 \$1,300.00	\$1,360.00 \$1,500.00
Child (vault 49" - 69" in unrestricted area)	\$330.00	\$530.00	\$830.00	\$1,030.00
Infant (casket/vault combination, 48" or less, in designated Infant Area)	\$100.00	\$300.00	\$600.00	\$800.00
Cremains in standard grave - one person	\$275.00 \$375.00	\$375.00 \$475.00	\$475.00 \$575.00	\$575.00 \$675.00
Cremains in standard grave - 2 cremains interred at the same time, at the same location	\$325.00 \$425.00	\$425.00 \$525.00	\$525.00 \$625.00	\$625.00 \$725.00
Cremains in city owned columbarium or ceremonial	Included in purchase	\$75.00	\$100.00	\$125.00
Private Niche (in headstone or ceremonial on purchased grave)	\$50.00	\$75.00	\$100.00	\$125.00
Mausoleum Casket Interment - Lower 3 Levels (includes required Tyvek enclosure)	\$660.00 \$800.00	\$860.00 \$1,000.00	\$1,160.00 \$1,300.00	\$1,360.00 \$1,500.00
Mausoleum Casket Interment - Upper 2 Levels (includes required Tyvek enclosure) - Remove	\$860.00	\$1,060.00	\$1,360.00	\$1,660.00
Mausoleum Cremains interments	\$450.00 \$250.00	\$250.00 \$350.00	\$350.00 \$450.00	\$450.00 \$550.00
Chapel Use				\$200.00 for 3 hours
Extended Operations Fee - Funeral homes and/or families are subject to additional fees when cemetery operations are impacted beyond scheduled or planned agreements.				\$100.00 per 1/2 hour
NO SERVICES WILL BE SCHEDULED ON SUNDAYS AND HOLIDAYS RECOGNIZED BY THE CITY OF TROY AS EMPLOYEE HOLIDAYS				

No longer do interments on the upper levels

Disinterment

Disinterment - Adult	\$3,000.00	All disinterment's will be scheduled only on weekdays 7:00 a.m. - 3:30 p.m. only
Disinterment - Child	\$1,000.00	
Infant in designated Infant Area	\$850.00	
Buried Cremains	\$330.00	
Cremains in columbarium or ceremonial	\$100.00	

Memorial Foundations and Installations

Standard monument foundation - rectangular concrete foundation based on monument size - 24" deep, with a 4" margin	\$0.50 per sq. in.
Monument slab - 4" thick concrete with a 4" margin (for monuments 24" long or less)	\$110.00
Standing monument set in concrete foundation instead of resting on top	\$300.00
Installation of in-ground marker up to 36" long, on gravel	\$95.00
In-ground marker over 36" long, on gravel	\$120.00
Installation of in-ground marker on concrete	\$0.50 per sq. in.
Setting corner markers	\$30.00
Raising or resetting an in-ground marker	\$30.00
Installation of standard military, bronze plaque on pre-formed concrete base (also for matching civilian plaque)	\$100.00
Installation of standard military, granite marker, or bronze plaque on granite - granite not supplied by cemetery	\$70.00
Installation of standard military, standing monument set in concrete foundation	\$150.00

Other Cemetery Fees

Pressure washing monuments, markers, or plaques	\$30.00
Refinishing bronze plaques	Call for quote
Urn Vault - compact, single urn vault for burial above casket vault small	\$40.00 \$50.00
Urn Vault - single urn vault for burial medium	\$50.00 \$60.00
Urn Vault - double urn vault for burial large	\$80.00 \$100.00
Conveyance Fee	\$35.00

~~Trusts - Remove~~

We no longer accept trusts.

Foundation for decorative metal or concrete plant container (urn, pot)	\$55.00
Painting of decorative metal or concrete plant container (urn, pot)	\$30.00
Watering plant container (per year)	\$40.00

Grave Buy Back Policy

Grave Buy Back - The City of Troy will buy back graves from the original Warranty Deed Owner only. The City of Troy will pay the original price paid, or \$200.00 if the original price cannot be determined. Any expenses incurred in the buy back process shall be paid by the seller.

DEVELOPMENT DEPARTMENT FEES

PLANNING & ZONING				
BZA - Appeal of Zoning Administrator Decision	\$200.00	Effective 1/1/2022	Section 1137.07	
BZA - Variance	\$200.00	Effective 1/1/2022	Section 1137.08	
Certificate of Appropriateness (Historic Review)	\$25.00	Effective 1/1/2022	Section 1143	
Change of Occupancy Permit	\$50.00	Effective 1/1/2022	Section 1135.09	
Demolition Permit	\$25.00	Effective 1/1/2022	Section 1143	
Downtown Riverfront Overlay (DR-O) Review	\$200.00	Effective 4/5/2023	Section 1143.25	
Fence Permit	\$25.00	Effective 1/1/2022	Section 521.07(q)	
Home Occupancy Permit	\$25.00	Effective 1/1/2022	Section 1135.09	
Planned Development Request	\$500.00	Effective 1/1/2022	Section 1145.15(c)	
Rezoning Request	\$250.00	Effective 1/1/2022	Section 1139	
Sign Permit	\$50.00	Effective 1/1/2022	Section 749.16(c)	
Temporary Sign Permit	\$25.00	Effective 1/1/2022	Section 749.16(c)	
Tent Permit	\$25.00	Effective 1/1/2022	Section 1135.09	
Zoning Code Map	\$10.00	Effective 1/1/2022	Section 1135.09	
Zoning Code Text	\$15.00	Effective 1/1/2022	Section 1135.09	
Zoning Permit - Commercial Accessory Use	\$50.00	Effective 1/1/2022	Section 1135.09	
Zoning Permit - Commercial/Industrial - New Construction	\$200.00	Effective 1/1/2022	Section 1135.09	
Zoning Permit - Residential Accessory Use (decks, sheds, pools, etc.)	\$25.00	Effective 1/1/2022	Section 1135.09	
Zoning Permit - Residential - New Construction	\$100.00	Effective 1/1/2022	Section 1135.09	
Zoning Verification Letter	\$50.00	Effective 4/5/2023	Section 1135.09	

If a project begins prior to the submittal and approval of an application related to a Planning & Zoning permit or fee, the fee will be doubled, pursuant to Section 1135.09(a)

DEVELOPMENT		Effective 1/1/2022	
Community Reinvestment Area Application	\$250.00		
Community Reinvestment Area Recertification	\$0		
Economic Dev. Revolving Loan Fund Application	\$500.00		
Enterprise Zone Application	\$750.00		
Enterprise Zone Recertification	\$750.00		
RALF Closing Fee	1.5%		
RALF Legal Fees	Actual cost as invoiced		
RALF Title Searches	Actual cost as invoiced		
Small Business Development Loan Application	\$100.00		
Small Business Development Loan Closing Fee	1.5%		
Small Business Development Loan Legal Fee	Actual cost as invoiced		
Small Business Development Loan Title Search	Actual cost as invoiced		

ENGINEERING FEES				
Concrete Contractor Work in ROW	\$100.00/year	Effective 1/1/2022	Section 903.21	
Concrete Permit	\$25.00	Effective 1/1/2022		
Final Plat	\$65.00 + \$1/lot	Effective 1/1/2022	Section 1115.03/119.02	
Final Plat Construction Plan	0.5% of the total cost of public improvements	Effective 1/1/2022	Section 1127.03	
Flood Plain Development Permit	\$50.00	Effective 1/1/2022		
Parkland Dedication Fee	\$500.00 per principal residential construction	Effective 1/1/2022	Section 1117.06(c)	
Preliminary Plat	\$50.00 + \$1.00/lot	Effective 1/1/2022	Section 1117.10	
Replat/Vacation/Dedication Plat	\$50.00	Effective 1/1/2022		
Right-of-Way Certificate of Registration	\$500.00/every 5 years	Effective 1/1/2022	Section 903.08	
Right-of-Way Permit	\$50.00	Effective 1/1/2022	Section 903.21	
INDUSTRIAL PRETREATMENT PERMIT		Effective 1/1/2022		
Industrial Pretreatment Initial Permit Application	\$150.00		Section 915.09	
Industrial Pretreatment Reapplication	\$75.00		Section 915.09	
O&G Surcharge in excess of 250 mg/L	\$0.25/pound		Sections 915.05 & 915.09	
METERS		Effective 1/1/2022		
Hydrant Meter	5/8" - 3/4" = \$250.00 + usage fees			
Irrigation Meter (retrofit existing service; no new tap required)	\$300.00			
SMALL CELL FACILITIES AND WIRELESS SUPPORT STRUCTURE		Effective 6/18/2018	Section 921.12	
Attachment to Municipal Pole (Annual Reimbursement Charge)	\$200.00			
Small Cell Collocation Permit Application Fee	\$250.00			
Small Cell Work Permit Application Fee	\$250.00			
Waiver/Appeal Application Fee	\$250.00			
Wireless Support Structure Permit Application Fee	\$250.00			
WATER TREATMENT PLANT FEES				
Bacteriological Samples	\$35.00	Preexisting fee previously not included in the chart		
Chlorine Calibration	\$50.00	Preexisting fee previously not included in the chart		

FIRE DEPARTMENT FEES				
Automatic Sprinkler System	\$100.00	Effective 1/1/2022		
Adoption Home Inspection	\$25.00	Effective 1/1/2022		
Automatic Extinguishing Systems	\$100.00	Effective 1/1/2022		
CPR/First Aid Class (individual registrant)	\$25.00/per student	Effective 4/5/2023		
CPR/First Aid Class (corporate class)	\$50.00/per student	Effective 4/5/2023		
Fire Alarm Systems	\$100.00	Effective 1/1/2022		
Fire Pump	\$100.00	Effective 1/1/2022		
Foster Care Home Inspection	\$50.00	Effective 1/1/2022		
Group Home Inspection	\$0	Effective 1/1/2022		
Kitchen Hood-Type I or Type II	\$50.00/hood	Effective 1/1/2022		
Licensed Day Care - Annual Inspection (Type E)	\$75.00	Effective 1/1/2022		
Re-inspection Fee - Existing Commercial Properties (more than 2 re-inspection trips)	\$50.00/trip	Effective 1/1/2022		
Retest of Failed Fire Protection System	\$50.00/trip	Effective 1/1/2022		

EMERGENCY AMBULANCE SERVICES		Effective 4/5/2023	
Basic Life Support (BLS)	\$688.28 \$807.17 + \$15.00 \$16.55	Effective 1/1/2025	Section 1509.02
	per loaded mile		
Advanced Life Support #1 (ALS 1)	\$972.41 \$1,032.94 + \$45.00 \$16.55		
	per loaded mile		
Advanced Life Support #2 (ALS 2)	\$1,068.77 \$1,303.43 + \$45.00 \$16.55		
	per loaded mile		
Refusal of Transport	\$50.00		
Treatment no Transport (TNT)	\$225.00 \$256.50		

PARK SPONSORSHIP FEES		Park Board Approval Date 8/19/2024	
Scoreboard Full Panel (Duke - 3 fields)	\$5,000		
Scoreboard Full Panel - Large (Duke - 1 field)	\$10,000		
Scoreboard Full Panel (Trostel - 1 field)	\$5,000		
Scoreboard Full Panel (North Market Ballfields - 1 field)	\$5,000		
Scoreboard Full Panel - Large (North Market Ballfields - 1 field)	\$10,000		
Scoreboard Half Panel (Duke - 3 fields)	\$3,000		
Scoreboard Half Panel - Large (Duke - 1 field)	\$5,500		
Scoreboard Half Panel (Trostel - 1 field)	\$3,000		
Scoreboard Half Panel (North Market Ballfields - 1 field)	\$3,000		
Scoreboard Half Panel - Large (N. Market Ballfields - 1 field)	\$5,500		
Scoreboard Quarter Panel (Duke - 3 fields)	\$2,000		
Scoreboard Quarter Panel - Large (Duke - 1 field)	\$3,000		
Scoreboard Quarter Panel (Trostel - 1 field)	\$2,000		
Scoreboard Quarter Panel (N. Market Ballfields - 1 field)	\$2,000		
Scoreboard Quarter Panel - Large (N. Market Ballfields - 1 field)	\$3,000		
Plate on Backstop and Netting (Archer - 2 fields)	\$1,500		
Plate on Backstop and Netting (Boyer - 1 field)	\$1,500		
Plate on Backstop and Netting (Duke - 5 fields)	\$1,500		
Plate on Backstop and Netting (Heywood - 2 fields)	\$1,500		
Plate on Backstop and Netting (Trostel - 2 fields)	\$1,500		
Plate on Backstop and Netting (N. Market Ballfields - 2 fields)	\$1,500		
Soccer Field Signpost (Archer - 5 fields)	\$1,500		
Soccer Field Signpost (Duke - 9 fields)	\$1,500		
Concession Stand Wall Sign (Duke)	\$800		
Concession Stand Wall Sign (N. Market Ballfields)	\$800		
Plate on Pickleball Fencing (Duke - 2 courts)	\$1,500		
Half Plate on Pickleball Fencing (Duke - 2 courts)	\$800		
Plate on Tennis Court Fencing (Community - 2 courts)	\$1,500		
Half Plate on Tennis Court Fencing (Community - 2 courts)	\$800		
Disc Golf Tee (Community)	\$500		
Plate on Half Pipe (Joe Reardon Skate Park)	\$800		
Plate on Quarter Pipe (Joe Reardon Skate Park)	\$800		
Trailhead Kiosk Plate (Troy Mountain Bike Area)	\$1,500		
Half Trailhead Kiosk Plate (Troy Mountain Bike Area)	\$1,000		

POLICE DEPARTMENT FEES				
PARKING FEES				
Fines for Handicap Spots	\$100.00		Effective 1/1/2022	Section 351.99 (b)
Parking Fines paid within 72 hours	\$20.00		Effective 1/1/2022	Section 351.99(a)
Parking Fines paid after 72 hours	\$50.00		Effective 1/1/2022	Section 351.99(a)
Vehicle Immobilization	\$50.00		Effective 11/19/2004	Section 351.16(f)(1)
PERMITS				
Vendor's License	\$25.00		Effective 5/18/2022	Section 721.05
Mobile Food Vehicle Registration	\$25.00		Effective 5/18/2022	Section 721.05
Low-Speed/Under-speed Vehicle Certificate of Compliance	\$20.00		Effective 4/4/2018	Section 311.07(d)(4)

UTILITY RATES
REFUSE AND RECYCLING RATE

Monthly Fee (residential properties only)

\$17.50/per property

Effective 10/1/2022

Section 919.11

SEWER RATES

Effective 1/1/2025

Section 915.10

City Rates

Cost per 1000 cubic feet

(approximately 7,500 gallons)

Monthly Use (cubic feet)

0-200

Minimum charge based on meter size

201-5000

\$48.01

5001-166,000

\$45.62

166,001-333,000

\$37.05

Over 333,000

\$28.37

Rural Rates

Cost per 1000 cubic feet

(approximately 7,500 gallons)

Monthly Use (cubic feet)

0-200

Minimum charge based on meter size

201-5000

\$60.01

5001-166,000

\$57.03

166,001-333,000

\$46.31

Over 333,000

\$35.46

Minimum Monthly Bill

Meter Size (cubic feet)

City Rates

5/8

\$10.48

3/4

\$20.64

1

\$27.41

1 1/2

\$45.16

2

\$62.88

3

\$112.89

4

\$167.71

6

\$330.56

8

\$483.75

10

\$709.50

12

\$1,290.00

Meter Size (cubic feet)

Rural Rates

5/8

\$13.10

3/4

\$25.80

1

\$34.26

1 1/2

\$56.45

2

\$78.60

3

\$141.11

4

\$209.64

6

\$413.20

8

\$604.69

10

\$886.88

12

\$1,612.50

SEWER TAP-IN FEES (Based on Water Meter Size)

5/8" x 3/4" Meter

\$1,200.00

1" Meter

\$1,600.00

1 1/2" Meter

\$2,200.00

2" Meter

\$3,000.00

4" Meter

\$10,000.00

Larger Meters

To be determined on a case by case basis

Effective 1/1/2022

Section 915.10(k)

STORMWATER RATES		Effective 2/1/2025	Section 920.07(a)(3)
Monthly Fee	\$6.35/per Equivalent Residential Unit (ERU)		
WATER RATES		Effective 1/1/2017	Section 913.01
	<u>City Rates</u>		
Monthly Use (cubic feet)	Cost per 1000 cubic feet (approximately 7,500 gallons)		
0-200	Minimum charge based on meter size		
201-5000	\$45.94		
5001-166,000	\$31.06		
166,001-333,000	\$28.50		
Over 333,000	\$21.95		
	<u>Rural Rates</u>		
Monthly Use (cubic feet)	Cost per 1000 cubic feet (approximately 7,500 gallons)		
0-200	Minimum charge based on meter size		
201-5000	\$64.33		
5001-166,000	\$43.49		
166,001-333,000	\$39.86		
Over 333,000	\$30.67		
Minimum Monthly Bill			
Meter Size (cubic feet)	<u>City Rates</u>		
5/8	\$7.97		
3/4	\$15.70		
1	\$20.85		
1 1/2	\$34.35		
2	\$47.84		
3	\$85.87		
4	\$127.58		
6	\$251.48		
8	\$368.02		
10	\$539.77		
12	\$981.40		
	<u>Rural Rates</u>		
Meter Size (cubic feet)			
5/8	\$11.16		
3/4	\$21.98		
1	\$29.20		
1 1/2	\$48.09		
2	\$66.98		
3	\$120.22		
4	\$178.61		
6	\$352.08		
8	\$515.23		
10	\$755.68		
12	\$1,373.96		
BULK WATER RATE		Effective 1/1/2017	Section 913.08
Commodity Charge	\$66.24/per 1000 cubic feet		
WATER TAP-IN FEES AND ADDITIONAL IRRIGATION TAP-IN FEE (IF APPLICABLE)		Effective 1/1/2022	Section 913.07
5/8" x 3/4" Meter	\$2,000.00		
1" Meter	\$3,000.00		
1 1/2" Meter	\$5,000.00		
2" Meter	\$10,000.00		
4" Meter	\$15,000.00		
Larger Meters	To be determined on a case by case basis		

FIRE LINES			Effective 1/1/2022	Section 913.07
3" Tap		\$3,000.00		
4" Tap		\$4,500.00		
6" tap		\$6,000.00		
8" Tap		\$7,500.00		
10" Tap		\$9,000.00		
12" Tap	To be determined on a case by case basis			
16" Tap	To be determined on a case by case basis			

MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: October 9, 2024

SUBJECT: **2025 MIAMI COUNTY PUBLIC HEALTH AGREEMENT/FUNDING**

RECOMMENDATION:

That Council authorizes funding for 2025 for Miami County Public Health in the amount of \$412,192.87, an increase of approximately 2.1% over the 2024 funding (\$403,542.89).

BACKGROUND:

Historically, commencing in 2001, the City agreed that the payment to the Miami County Health District (now known as Miami County Public Health) would be based on the millage equivalent of .4 outside mills plus .2 inside mills, and this would be the basis of payment until such time as another basis is established. In agreeing to a contribution based on millage equivalent, it was understood that would be the same basis of payment of 23 of the 24 Miami County entities. The 23 entities include Piqua, which merged its Health Department into Miami County Public Health in 2022. Piqua pays Miami County Public Health for services based on the same arrangement as Troy.

Troy's 2025 Miami County Public Health funding would be based on the equivalency of the .4 outside millage plus .2 inside millage, the Public Utility Personal Property Taxes (PUPPT), and the Tangible Personal Property Tax Replacement Fund (TPPTRF). The increase reflects the revaluation occurred this year, resulting in an increase of property values across the board.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing an agreement between the City of Troy and the Miami County Public Health for the District to provide health services to Troy residents, with the 2025 funding by the City in the amount of \$412,192.87.



MIAMI COUNTY Public Health

Prevent. Promote. Protect.

September 30, 2024

Mr. Patrick Titterington
Director of Public Service & Safety
100 South Market Street
Troy, OH 45373

Re: Troy Public Health Services – Miami County Public Health / Miami County Combined Health District 2025

Dear Patrick,

As you know, the Miami County Combined Health District (dba Miami County Public Health) receives funding from townships, villages, and Tipp City in the form of a 0.4 voted (outside) millage levy and a 0.2 inside millage apportionment. Since 2001, the City of Troy has paid Miami County Public Health (MCPH) the millage equivalent to what the townships, villages, and Tipp City pay for Public Health services. This is a fair and proportional way for the City of Troy to pay for Public Health services.

MCPH also receives funding from townships, villages, and Tipp City in the form of Public Utility Personal Property Taxes (PUPPT). The City of Troy has also paid the equivalent portion to what the other members of the Combined Health District pay.

Included with this letter you will find the County Auditor's calculations for the City of Troy's 0.4 and 0.2 millage equivalent (a total of 0.6 mills). The City of Troy's equivalent for 2025 is \$395,572.23. Additionally, the PUPPT revenue equivalent (\$16,620.64) as well. Therefore, the total amount for Public Health Services for the City of Troy for the calendar year 2025 will be \$412,192.87. This represents about a **2.1% Increase** from 2024.

I look forward to serving you, the Troy City Council, and the citizens of Troy over the next year. If you have any questions, please feel free to call me at 573-3505 or email me at dpropes@miamicountyhealth.net.

Sincerely,

Dennis R. Propes, RS, MPA
Health Commissioner

Dennis R. Propes, RS, MPA
Health Commissioner

Penny Hagan, MD
Medical Director



Miami County Public Health
510 West Water Street Suite 130
Troy, Ohio 45373-2985
P: 937-573-3500
F: 937-573-3501
info@miamicountyhealth.net
www.miamicountyhealth.net



**COMMUNITY &
ECONOMIC DEVELOPMENT
COMMITTEE**

MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Sue Knight for the Troy Planning Commission

DATE: October 10, 2024

SUBJECT: REPORT OF THE PLANNING COMMISSION – RECOMMENDED AMENDMENTS TO THE ZONING CODE SECTIONS 1149.15, 1139.02 AND 1143.19 (b) RELATED TO ADULT USE CANNABIS OPERATORS

At the October 9, 2024, meeting of the Troy Planning Commission, the Commission reviewed the attached memo of staff recommending amendments to the Zoning Code regarding Adult Use Cannabis Operators. Currently, Troy City Council has established a moratorium on the establishment of Adult Use Cannabis Operators, which moratorium runs through November 28, 2024. Staff recommended the following Zoning Code amendments on this subject:

Establish new Section 1149.15 to read: *“1149.15 PROHIBITION OF ADULT USE CANNABIS OPERATORS
No person or entity shall establish or maintain land, buildings, or premises for use as an adult use operator.
For the purposes of this section, “adult use cannabis operator” shall be defined as set forth in Chapter 3780 of the Ohio Revised Code as amended from time to time.”*

Amend Section 1133.02, Definitions, to insert a definition for Adult Use Cannabis Testing Laboratories to align with ORC 3780.01 (8) “Adult use testing laboratory” means an independent laboratory located that has been issued a license by the division of cannabis control to have custody and use of adult use cannabis for scientific purposes and for purposes of instruction, research, or analysis.

Amend Section 1143.19 (b) to insert Adult Use Testing Laboratory as a permitted use in the M-3 General Industrial District.

In making this recommendation, as required by Zoning Code Section 1139.06, staff provided the following statement as to the nature and effect of such amendment and determinations as to the following items (Staff analysis can be seen in **bold** following each section):

- a) Whether such change is consistent with the intent and purpose of this Zoning Code. **The changes are consistent with the intent and purpose of the Zoning Code as to “To direct particular land uses to the parcels of land best suited for them physically and in terms of access to highways and public services”.**
- b) Which areas are most likely to be directly affected by such change and in what way they will be affected. **The M-3 General Industrial District would be the most effected. Given the nature of the M-3 District, this use will have minimum effects on surrounding zoning districts.**
- c) Whether the proposed amendment is made necessary because of changed or changing conditions in the areas of zoning districts affected or in the City generally, and, if so, the nature of such changed or changing conditions. **The changing condition is the new state law regarding Adult Use Cannabis Operators as per Ohio Revised Code 3780.**

By unanimous vote, the Troy Planning Commission recommends to Troy City Council that the Zoning Code be amended as recommended by City staff as stated herein, and based on the analysis of staff required by Section 1139.06 stated above. This recommendation is forwarded herewith for consideration of Troy City Council.

Information reviewed by the Commission is attached.

MEMORANDUM

TO: City of Troy Planning Commission Members

FROM: Austin Eidemiller, Planning & Zoning Manager

DATE: October 9, 2024

SUBJECT: Changes to the Zoning Code.

BACKGROUND:

The State of Ohio recently enacted laws concerning cannabis use and operators which became effective on December 7, 2023. Ohio Revised Code Section 3780.25 allows municipalities to prohibit and/or limit the location of Adult Use Cannabis Operators. City Council previously approved a moratorium on permits allowing Adult Use Cannabis Operators per O-54-2023. This moratorium expired on June 1, 2024.

City Council extended the moratorium of Adult Use Cannabis Operators as O-19-2024 for one-hundred and eighty (180) days from June 1, 2024. Many jurisdictions that staff reviewed still have moratoriums in effect. In the State of Ohio, there are about one-hundred and eleven (111) active moratoriums prohibiting adult use cannabis businesses. The average moratorium length is eleven (11) months. After review, many of the surveyed jurisdictions are still under active moratoriums. Due to the lack of information and potential outcomes, Staff is recommending a prohibition of Adult Use Cannabis Operators. This subject can be reviewed at a later date and time to see the effects upon other communities as they enact laws relating to adult use cannabis.

DISCUSSION:

Staff is proposing three (3) amendments to the Zoning Code in accordance with ORC 3780 Adult Use Cannabis Control. The full amended sections are attached to this report as Exhibit A. Additions to the code text can be seen in **red**. Staff is not proposing any deletions to code text.

Alteration #1: Staff is proposing to enact Zoning Code 1149.15 of which states:

"1149.15 PROHIBITION OF ADULT USE CANNABIS OPERATORS No person or entity shall establish or maintain land, buildings, or premises for use as an adult use operator. For the purposes of this section, "adult use cannabis operator" shall be defined as set forth in Chapter 3780 of the Ohio Revised Code as amended from time to time."

For the purposes of this text amendment, an Adult Use Cannabis Operator is defined by ORC 3780 as: a level I adult use cultivator, a level II adult use cultivator, a level III adult use cultivator, an adult use processor, and an adult use dispensary.

Alteration #2: Additionally, Staff is proposing to amend Zoning Code section 1133.02 Definitions to insert a definition for Adult Use Cannabis Testing Laboratories to align with ORC 3780.01 (8) "Adult use testing laboratory" means an independent laboratory located that has been issued a license by the division of cannabis control to have custody and use of adult use cannabis for scientific purposes and for purposes of instruction, research, or analysis.

Alteration 3#: Staff is proposing to insert Adult Use Testing Laboratory as a permitted use in the M-3 General Industrial District. This would amend Zoning Code 1143.19 (b).

ZONING CODE 1139.06 AMENDMENTS TO TEXT

When a proposed amendment would result in a change in the text of this Zoning Code but would not result in a change of zoning classification of any property on the zoning map, the report of the Planning Commission shall contain a statement as to the nature and effect of such amendment and determinations as to the following items (Staff analysis can be seen in **bold** following each section) :

- a) Whether such change is consistent with the intent and purpose of this Zoning Code. **The changes are consistent with the intent and purpose of the Zoning Code as to "To direct particular land uses to the parcels of land best suited for them physically and in terms of access to highways and public services".**
- b) Which areas are most likely to be directly affected by such change and in what way they will be affected. **The M-3 General Industrial District would be the most effected. Given the nature of the M-3 District, this use will have minimum effects on surrounding zoning districts.**
- c) Whether the proposed amendment is made necessary because of changed or changing conditions in the areas of zoning districts affected or in the City generally, and, if so, the nature of such changed or changing conditions. **The changing condition is the new state law regarding Adult Use Cannabis Operators as per Ohio Revised Code 3780.**

The Director of Law has reviewed the proposed Zoning Code amendments.

RECOMMENDATION:

Staff recommends that Planning Commission provide a positive recommendation to City Council for the proposed Zoning Code changes.

Exhibit A

1149.13 PROHIBITION OF MEDICAL MARIJUANA CULTIVATION AND PROCESSING No person or entity shall establish or maintain land, buildings, or premises for the use of medical marijuana's cultivation or processing. For the purposes of this section, "medical marijuana cultivator," and "medical marijuana processor", shall be defined as set forth in Chapter 3796 of the Ohio Revised Code as amended from time to time.

1149.14 PROHIBITION OF MEDICAL MARIJUANA DISPENSARIES No person or entity shall establish or maintain land, buildings, or premises for use as a medical marijuana dispensary. For the purposes of this section, "medical marijuana dispensary" shall be defined as set forth in Chapter 3796 of the Ohio Revised Code as amended from time to time.

1149.15 PROHIBITION OF ADULT USE CANNABIS OPERATORS No person or entity shall establish or maintain land, buildings, or premises for use as an adult use operator. For the purposes of this section, "adult use cannabis operator" shall be defined as set forth in Chapter 3780 of the Ohio Revised Code as amended from time to time.

1133.02 DEFINITIONS

For the purposes of this Zoning Code, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(9) "Adult Use Testing Laboratory" means an independent laboratory located that has been issued a license by the division of cannabis control to have custody and use of adult use cannabis for scientific purposes and for purposes of instruction, research, or analysis.

1143.19 M-3 GENERAL INDUSTRIAL DISTRICT

(b) Principal Permitted Uses. Only those uses set forth below which continuously conform to all the requirements of divisions (c) through (f) of this section shall be permitted:

- Acids, corrosive and derivatives – manufacture and bulk storage.
- **Adult Use Testing Laboratories as defined by ORC 3780.**
- Agricultural implement sales and service.
- Agricultural uses.
- Ammonia or chlorine manufacture and storage.
- Asphalt or asphalt products.
- Auction sales.
- Automobile parking garages.
- Automobile parking lots.
- Automobile repair garages – including body work.
- Bakeries – wholesale.
- Beverage distributors and bottling plants.

- Bone, canvas, cellophane, clay, cloth, cork, feathers, felt – manufacturing , assembling, compounding , or treatment (or any combination of these processes).
- Carpet and rug cleaning plants.
- Cash advance business.
- Celluloid or cellulose products and manufacturing.
- Cement block and formed products manufacturing.
- Cement, lime or lime products manufacture.
- Chemical products – compounding, processing and packaging, but not including any materials which decompose by detonation.
- Coal tar and creosote manufacturing.
- Coke ovens.
- Cold storage plants.
- Commercial greenhouse and nurseries.
- Concrete mixing plants.
- Contractor sales, storage and equipment yards.
- Crematoriums (pet and human).
- Dairy and food product processing and packaging.
- Driver training schools (trucks).
- Drop-forge plants.
- Electrical and electronic products, components and equipment – manufacturing, assembling or repair.
- Equipment rental services, including cars, trucks and trailers.
- Exterminating services.
- Fat rendering.
- Fertilizer manufacture.
- Fiber, fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious stone or metal, sheet metal, shell, textiles, tobacco, wax, wire and wood, but not including as a principal operation, the manufacture of such substances.
- Food brokers – retail, wholesale and storage with processing.
- Food brokers – retail, wholesale and storage without processing.
- Foundries and foundry products.
- Frozen food lockers.
- Garbage or offal reduction or transfer.
- Glue manufacture.
- Government buildings, structures, or premises used exclusively by federal, state, county, township, or municipal governments for public purposes, but not including work shops, warehouse, or open material storage.
- Government buildings, structures, or premises used exclusively by federal, state, county, township or municipal governments for public purposes, provided open storage areas are screened.
- Incinerators.

- Liquid fuel, petroleum products, petroleum and volatile oils – bulk storage stations in accordance with Section 1143.19(f) hereof.
- Machine shops, tool and die shops.
- Machinery and heavy equipment rental, sales and storage.
- Manufacturing, assembling or repair of medical, dental, optical and similar precision instruments or appliances.
- Meat processing and packaging, exclusive of slaughtering.
- Medical and dental laboratories.
- Metal products, excluding structural steel and foundry products or product from previously prepared materials – manufacturing, compounding, assembling or treatment (or any combination of these processes).
- Metal products, including structural steel and foundry products or product from previously prepared materials – manufacturing, compounding, assembling or treatment (or any combination of these processes).
- Moving and storage companies.
- Musical instruments – manufacturing, assembling or repair.
- Novelties, toys and rubber products – manufacturing, assembling or repair.
- Pawn shop.
- Petroleum refining plants.
- Pharmaceutical products, including cosmetics, toiletries and perfumes, but excluding the manufacture of soap from raw materials or products previously prepared – manufacturing, compounding, assembling, or treatment (or any combination of these processes).
- Plastics.
- Pool hall.
- Printing, publishing, binding and typesetting plants.
- Public utility.
- Railroad stations, depots, train yards, classification yards and team tracks.
- Research and engineering laboratories.
- Rubber manufacture from crude or scrap material or the manufacturing of articles there from.
- Sales offices and service centers.
- Sawing and planing mills.
- Scrap and used metal storage and reclamation.
- Scrap paper storage and baling.
- Sexually oriented businesses.
- Sign painting and manufacture.
- Soap and detergent manufacture from raw materials.
- Stockyards and slaughter houses.
- Stone products processing and manufacturing.
- Tattoo parlors.
- Truck fuel dispensing stations.
- Truck repair facility.
- Truck sales and service.

- Truck washing facility.
- Trucking and motor freight terminals.
- Turpentine, varnish or paint manufacture.
- Watches and clocks, including clock operated devices – manufacturing, assembling or repair.
- Water filtration plants and pumping stations.
- Warehouses not including a self-storage facility.
- Wholesale, but not retail warehouses.



MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety

DATE: October 14, 2024

SUBJECT: EXTENDING MORATORIUM ON PERMITS ALLOWING ADULT USE CANNABIS OPERATORS

RECOMMENDATION:

That Council enacts emergency legislation imposing a 90-day extension of the moratorium on the granting of any permits allowing Adult Use Cannabis Operators from establishing within the City of Troy.

DISCUSSION:

In December of 2023, Council established an initial moratorium of 180 days on granting of any permits allowing Adult Use Cannabis Operators from establishing within the City of Troy. That followed the State of Ohio enacting laws concerning cannabis use and operators and the State Issue becoming effective on December 7. ORC Section 3780.25 allows municipalities to prohibit and/or limit the location of Adult Use Cannabis Operators. The Moratorium was to allow staff to time review and make recommendations on this issue to conform to the City's goals of providing adequate regulations. This moratorium was extended by another 180 days in May, with that moratorium expiring November 28, 2024.

As requested by Staff, the Planning Commission has now recommended that Council enact legislation to prohibit Adult Use Cannabis Operators from establishing within the City of Troy. Recognizing that the administration wishes to allow time to review this recommendation and obtain public input, consideration of the Planning Commission recommendation will probably not take place prior to the expiration of the moratorium. Therefore, Staff is recommending that Council enact a 90-day extension of the current moratorium.

REQUESTED ACTION:

It would be appreciated if you would assign to a committee of Council extending the current moratorium by 90 days on the granting of any permits allowing Adult Use Cannabis Operators from establishing within the City of Troy.





MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: October 7, 2024

SUBJECT: **ACCEPTANCE AND TRANSFER OF OWNERSHIP OF PROPERTIES FROM THE MIAMI COUNTY BOARD OF REVISIONS TO THE COMMUNITY IMPROVEMENT CORPORATION OF THE CITY OF TROY, OHIO**

RECOMMENDATION:

That Council accepts the ownership of four properties from the Miami County Board of Revisions and authorizes the transfer of said parcels (see Exhibit A) to the Community Improvement Corporation of the City of Troy, Ohio (CIC) so that the CIC can market the property on the City's behalf.

BACKGROUND:

The City has been working with Miami County to initiate the direct transfer of non-productive properties. Non-productive properties exist when the taxes owed on a property outweigh the value of the property. There are four properties listed in Exhibit A that have assessments filed against the property which outweigh the appraised value. Non-productive properties typically involve absentee landlords who allow properties to sit vacant causing the City to utilize additional resources to maintain the property. As the assessments increase from year to year the desirability of the property decreases. To eliminate undesirable properties and turn them into productive properties, the City requested ownership of these properties. This provides the ability to allow the properties to be redeveloped resulting as an asset to established neighborhoods.

The City is permitted to transfer the property to the CIC and the CIC may sell the property to gain the best use or enlist a realtor to sell the property. The CIC has been used in the past to sell/develop other properties (i.e., former Waco Park, 2290 Troy-Sidney Road, and former Fire Station One) and has proven successful.

At the April 23, 2024, meeting of the CIC, it was determined the CIC would accept title of the non-productive properties if City Council determined this is the appropriate action to restore the properties back to productive use. The recommendation of the CIC could not be forwarded until the Board of Revisions authorized the transfer of the parcels, which authorization was just received by staff.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council consideration of the acceptance of the four parcels listed in Exhibit A and transfer said parcels to the Community Improvement Corporation of the City of Troy, Ohio so that the CIC can proceed to sell the properties for redevelopment.

encl.
cc: Secretary, CIC



Troy BOR Properties		Checks to:	Miami County Clerk of Courts	Miami County Auditor	Miami County Recorder	Miami County Treasurer
D08-033350	366 Miami Street		\$915.94	\$0.50	\$34.00	\$1.00
D08-043070	1015 Meadow Lane		\$888.53	\$0.50	\$34.00	\$1.00
D08-020020	402 Lake Street		\$866.19	\$0.50	\$34.00	\$1.00
D08-054834	177 Finsbury Lane		\$928.87	\$0.50	\$34.00	\$1.00
			\$3,599.53	\$2.00	\$136.00	\$4.00

**RECREATION &
PARKS COMMITTEE**



Patrick E. J. Titterington
Director of Public Service & Safety
937-335-1725
Patrick.Titterington@troyohio.gov

MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety

DATE: October 11, 2024

SUBJECT: **AUTHORIZE CONTRACT WITH BRUMBAUGH CONSTRUCTION INC FOR THE DESIGN-BUILD FOR THE NEW PARK MAINTENANCE BUILDING PROJECT**

RECOMMENDATION:

That Council authorizes design services by Brumbaugh Construction Inc of Arcanum, Ohio, for the Park Maintenance Building Project, following the Ohio Revised Code (ORC) process of Design-Build for this project. This design portion of the contract would be authorized in the amount of \$525,000.

BACKGROUND:

A priority of the Board of Park Commissioners has been the construction of a new Park Maintenance Building to be located at the Paul G. Duke Park, which facility would serve the administrative, operational and maintenance functions of the Park Department for years to come. Currently the Park Department operates out of some aged structures located off Adams Street, north of the Hobart Arena, with the department also having various pieces of equipment stored at Duke Park.

By approval of Resolution No. R-10-2024, Council authorized the first step of the process, which was advertising for the design/construction of the new building. Following receipt of the proposals, they were reviewed and ranked by Staff to determine the company to be selected for the project. Based on that ranking, staff has recommended that Brumbaugh Construction Inc of Arcanum, Ohio, be awarded this project. The next step to accomplish this is authorizing the contractor to commence the design and to procure the metal building. This authorization would be in the amount of \$525,000, which is included in the 2024 Budget -- \$425,000 from the Park and Recreation Capital Improvement Fund Budget (Fund 228) and \$100,000 budgeted from the ARPA Fund budget (Fund 251).

As the design portion of the project proceeds, there would be another request to Council to authorize the construction portion of the contract. This would occur in 2025, with funds included in the 2025 Budget. It is noted that the total estimated project cost is \$1.7 million, including design costs, construction management, and contingencies. So that the design can proceed as quickly as possible, followed by ordering of the metal structure, which requires a four-month lead time, and to hopefully have construction commence early in 2025 to take advantage of the next construction season, consideration of emergency legislation is requested.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing Brumbaugh Construction Inc to commence the design portion of the Park Maintenance Building Project at a cost not to exceed \$525,000. As noted above, consideration of emergency legislation is requested.



STREETS & SIDEWALKS COMMITTEE

MEMORANDUM

TO: Mr. Rozell, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: October 11, 2024

SUBJECT: **AUTHORIZE PROFESSIONAL SERVICES AGREEMENT FOR THE DESIGN OF THE DOWNTOWN SAFETY AND STREETScape RENOVATION**

RECOMMENDATION:

That the Director of Public Service and Safety is authorized by Council to enter into a Phase 2 professional services agreement with LJB, Inc. of Miamisburg, Ohio, related to design for the construction of the Downtown Safety and Streetscape Renovation Project at a total cost not to exceed \$617,370.

BACKGROUND:

Council previously authorized Phase 1 of a professional services agreement with the firm of LJB, Inc. for the conceptual design of the Downtown Safety and Streetscape Renovation Project. Since that time, 12 meetings have been held with staff, stakeholders, and the public to obtain input and recommendations.

Feedback has been very positive, with adjustments to the scope of the project as to the center island, quads, safety features, and most important, consultant timing. To keep on task for a 2026 – 2027 construction schedule, detailed design must be authorized as soon as possible.

Staff requested the firm of LJB, Inc. to provide an estimate for detailed design and construction management of the project. The not-to-exceed cost is \$617,370. The design is included in the 2024 budget, with \$100,000 in the Water Fund (Fund 710.660) and \$516,000 in the Capital Improvement Fund (Fund 441). Potential future Prouty Plaza design alternatives, which were the subject of positive Community feedback, could be considered as part of a 2025 Park and Recreation strategic plan project.

REQUESTED ACTION:

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Public Service and Safety to enter into a Phase 2 professional services agreement with LJB, Inc. of Miamisburg, Ohio for the design of the Downtown Safety and Streetscape Renovation Project at a total cost not to exceed \$617,370.

